



**Vermont Judiciary**  
**Information/Data Request**

**Name:** \_\_\_\_\_

**Mailing Address:** \_\_\_\_\_

**Email:** \_\_\_\_\_

**Please indicate how you would like to receive a response and/or the information requested:**

- email                       mail

**To better direct your request, please identify your role:**

- Academic     Legal professional     Judicial employee     Media representative  
 Non-profit representative     Member of the public     State agency representative  
 Federal agency representative     Other: \_\_\_\_\_

**What type of information are you looking for?**

- Court Data: Before submitting your request, please refer to our published Annual Statistic Report at [www.vermontjudiciary.org/data](http://www.vermontjudiciary.org/data) \*please see additional questions and information below
- Questions about policies and procedures in the Vermont Supreme Court
- Questions about policies and procedures in the Vermont Superior Courts, county courthouses, and related to court administration
- Administrative Records and Practices: Questions regarding the directives, practices, and records within the oversight of the Court Administrator
- A recent incident involving the Judiciary or the Judiciary's response to a recent event

**Depending on the type of request, a response can be expected within a week. However, if you have a specific deadline note it here:** \_\_\_\_\_

**Please detail your request below, being as specific as possible.** The more information you provide, the faster we are able to process your request.

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**\*For Data Requests (\* indicates a required field):**

Court Division *if known*:     Civil     Criminal     Family     Probate     Environmental  
    Judicial Bureau     Supreme Court

Case type(s) *if known*: (Example: Divorce, Felony/Misdemeanor, Small Claims, Guardianship)

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**\*Date Range of Data Requested:** Start Date: \_\_\_\_\_ End Date: \_\_\_\_\_  
Other: \_\_\_\_\_

**\*DATA DISCLAIMER**

As of February 2021, the Vermont Judiciary has completed a multi-year project to replace VTADS with its Next Generation Case Management System, commonly referred to as “Odyssey”.

The roll-out of the new system took place on a regional basis, as follows: 3/1/2020 - Orange; Windham; Windsor, 9/1/2020 - Addison, Bennington, Chittenden, Rutland, and the Environmental, 2/1/2021 - Caledonia, Essex, Franklin, Grand Isle, Lamoille, Orleans, Washington. This means that between March 1, 2020 and February 1, 2021 there were two case management systems being used in the Superior Court.

During each roll-out, records were converted on a limited basis from VTADS to Odyssey. The conversion is ongoing and as a result certain data reports and summaries may be incomplete or contain inaccuracies.

The Vermont Court Administrator's Office:

1. Does not warrant that the data or information that may be provided is accurate or complete;
2. Makes no representations regarding the identity of any persons whose names appear in data or information;
3. Does not assume any liability whatsoever resulting from the release or use of the data or information.

A requestor/recipient of court data should verify the information by personally consulting the “official” record located at the court of record.

I certify that I have read the Data Disclaimer above.

**Please send your completed form to:**

The Office of the Court Administrator  
109 State Street  
Montpelier, VT 05609-0701