

## Transcript Order Instructions

You can order transcripts from the court-appointed vendor below – please proceed directly to their website for ordering, or work with them by phone/fax or mail:

**eScribers, LLC**  
Contact: Michelle Farias  
Telephone Number: 973-406-2250  
Address:  
700 West 192nd Street  
Suite # 607  
New York, NY 10040  
Fax Number: (973) 954-5619  
Email Address:  
[VTtranscripts@escribers.net](mailto:VTtranscripts@escribers.net)  
[www.escribers.net/vtorder.php](http://www.escribers.net/vtorder.php)

To submit a transcript request, go to the vendor website and complete the relevant forms. You need to send a copy to other parties involved with the case. You may wish to keep a copy of the Request Form for your own records.

### **FOR SUPREME COURT APPEALS (including Bail Hearings)**

Failure to properly order the transcript or pay the appropriate deposit may result in dismissal of your Supreme Court Appeal.

In forma pauperis appellants or cross-appellants may be eligible to have the transcript requirement waived or paid for pro bono. See V.R.A.P. 10(b)(8) & (9).

When ordering transcripts you must:

- Order all transcripts necessary for appellate review within 14 days of the filing of the notice of appeal. V.R.A.P. 10(b)(1).
- Provide a copy of the transcript order to all parties. V.R.A.P. 10(b)(2).
- Comply with V.R.A.P. 10(c) if some or all proceedings are video-recorded.

### **PRICING INFORMATION**

Turn Around Time	Price per page
Electronic Transcript	
30 days	\$2.75
14 days	\$3.50
7 days	\$4.00
3 days *	\$5.00
1 day *	\$6.50
Copy (at a later date)	\$.90
Printed Transcript Add	\$.75 per page
Media Copy Only (Per Hearing)	\$25.00

Deposit: You will be expected to pay a deposit of up to 75% of the anticipated total cost of the completed transcript at the time you place the order.

**\*Courts are expected to provide the vendors with the necessary materials within five (5) business days; thus, it may not be possible to meet these expedited turnaround times.**

