

CLE Makeup Plan

For reporting period July 1, 20_____ to June 30, 20_____

Attorney Name _____ License # _____

INSTRUCTIONS: Fully complete this form and print out two copies. Mail one copy to **Office of Attorney Licensing, Costello Courthouse, 32 Cherry Street, Suite 213, Burlington, VT 05401** along with the **\$50 makeup plan filing fee**. Checks should be made payable to Attorney Licensing. Retain one copy for your records. The complete MCLE rules are available at www.vermontjudiciary.org under the Mandatory Continuing Legal Education link. Questions should be emailed to JUD.AttyLicensing@vermont.gov.

Section 10 of the Rules for Mandatory Continuing Legal Education requires that the makeup plan contain a ***specific plan*** for correcting the attorney's noncompliance within 120 days.

A minimum of 20 hours of approved CLE is required each reporting period, including 2 in ethics. Self-study is limited to 10 credits.

I propose to make up my deficiency of _____ credits (including _____ credits of ethics) by attending the following approved courses:

Sponsoring Agency	Title of Course	Date of Course	# General Credits	# Ethics Credits	Live or Self-Study

(attach additional sheets if necessary)

Attorney Certification: I will attend the courses listed above within 120 days from the date of filing this plan with the Office of Attorney Licensing. I will promptly notify the Office of Attorney Licensing of any changes to this plan. I understand that this plan will be considered accepted by the MCLE Board unless I am notified otherwise within 30 days of receipt of the plan by the Office of Attorney Licensing. I understand that I will not be considered compliant with the MCLE rules until I have filed a CLE Compliance Report (not later than 15 days following the end of the 120-day period). I understand that failure to complete and report completion of this plan may result in suspension of my license to practice law. I understand that the hours of continuing legal education completed pursuant to this plan cannot be used to satisfy the continuing legal education requirements for reporting periods other than the one specified above.

Date: _____

Attorney Signature: _____