

Vermont Family Court Mediation Program
Office of the Court Administrator
109 State Street
Montpelier, VT 05609-0701

(March 2006)

CASE DATA INTAKE/PARENT COORDINATION

Note to Parent Coordinators: This form must be completed and submitted with the submission of your first invoice for the case. This form must be completed in order for the invoice to be processed.

Intake Information

1. Parent Coordinator's name: _____
2. County in which the case is filed: _____
3. Docket Number: _____
4. Names of parties: _____

5. Date of initial order to PC Intake/Interview: _____
6. Date of order to enter PC Process (if applicable): _____
7. What type of case is this?
☐ new divorce/separation
☐ parentage matter
☐ post-judgment divorce
☐ post-judgment parentage
☐ civil union dissolution
8. Is there a relief from abuse order in effect? ☐ current past ☐ yes ☐ no ☐ unknown
9. Parent Coordination requested (referred) by:
☐ court staff, judge, pro se litigation class, Coping with Separation & Divorce class
☐ attorney
☐ self (one or both parties)
☐ unknown
10. Did the parties enter into the PC Process? ☐ yes ☐ no
If no, reasons for not entering PC Process?

If mailing this form, please return to:
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